



Job Title:	Fabricator / Welder
Department:	Manufacturing & Production
Reporting to:	Group Production Manager
Date of Update:	December 2023

MAIN PURPOSE OF ROLE

- We are looking for suitably qualified fabricator/welder with bodysell experience and to assist with conversion of bespoke production vehicles for an industry respected client and manufacture of production parts.

Key Responsibilities & Accountabilities

- Ensure accurate fabrication of all components to engineering drawings.
- Ensure timescales are met for fabrication aspect of the conversion process.
- Ensuring the highest quality on showroom level vehicles
- Maintain a clean and orderly workplace.
- Excellent time management.
- Any other reasonable duties which may be required by management from time to time
- Compliance with all departmental H&S requirements
- Compliance, where appropriate with management, & environmental, systems, such as ISO 9001 & ISO 14001

PERSONNEL SPECIFICATION

Qualifications and Experience

- Experience in production vehicle fabrication and repair.
- Experienced in TIG welding but capability in MIG welding an advantage.
- Experience in welding any of following materials - Aluminium, 4130/T45/15CDV6 steel and Stainless steel.
- Must be capable of reading and interpreting engineering drawings, as well as working freehand as required.
- Knowledge of brake press, punches, hand tools and sheet metal work an advantage.

Special aptitudes

- Confidential in all matters
- A creative thinker not afraid to suggest new ways of doing things
- Team mentality especially important.
- Excellent planning, organisational and time management skills
- Ability to work in, and adapt to a rapidly changing environment
- Ability to work co-operatively with others to complete tasks and implement process improvements
- Determination to improve, grow and contribute to the departments success

Disposition

- Flexible and cooperative attitude essential.
- Approachable, professional manner.
- An assertive but calm demeanour
- Self-motivated
- Ability to listen to customer needs and respond accordingly

Requirements

- Good timekeeping and attendance record



- Willing to be flexible with hours to ensure tasks are completed on time
- Neat and tidy appearance
- Completer/Finisher

Any JRM employee may be asked on occasion to perform additional or unrelated duties, after appropriate training has been given, if required.

Summary Terms & Conditions

- **Pension** - Upon joining the Company, you will be automatically enrolled, with contributions starting after successful completion of the probationary period. On completion of one years' service, and subject to the rules, you will be invited to participate in the main JRM pension scheme.
- **Leave entitlement** - 25 days per year plus statutory holidays (compulsory shutdown of three days at Christmas).
- **Notice period** - There will be an initial three-month probationary period, during which notice will be one week on either side. On successful completion of the probationary period notice will be one month.
- **Working hours** - 08:30 – 17:00, Monday to Friday.

This job description is neither exhaustive nor exclusive and may be reviewed in the future depending upon operational requirements and staffing levels.